

ESSAY _____

CLASS _____

DEAR _____,

INTRO

Lead-in 1 2 3 4 5

Overview 1 2 3 4 5

THESIS 1 2 3 4 5

BODY

Topic sentences 1 2 3 4 5

Analysis 1 2 3 4 5

Insight 1 2 3 4 5

Transitions b/w Paragraphs 1 2 3 4 5

Organization of Ideas 1 2 3 4 5

Use of Support Materials 1 2 3 4 5

Presentation 1 2 3 4 5

12-Point Font, Times New Roman, Double Spaced

Name, date, number, hour

Pages are Numbered, stapled at 45-degree angle

LANGUAGE & USAGE

Phrasing (Voice) 1 2 3 4 5

Sentence Structure 1 2 3 4 5

Word Choice 1 2 3 4 5

Mechanics 1 2 3 4 5

TNTD 1 2 3 4 5

CONCLUSION

Lead-out Sentence 1 2 3 4 5

Summation 1 2 3 4 5

Witty outro sentence 1 2 3 4 5

STRENGTHS

ISSUES FOR IMPROVEMENT