

Crawford AuSable School District

1135 N. Old U.S. 27
Grayling, MI 49738
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www.casdk12.net

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Fall 2007

Dear Parent/Guardian:

Children need healthy meals to learn! The Crawford AuSable School District offers healthy meals every school day. K-5 students may buy lunch for \$2.10. Grades 6-12 may buy lunch for \$2.20. Students may buy breakfast for \$1.65. Your children may qualify for free meals or for reduced price meals. We sell reduced price lunches for \$.40 and breakfasts for \$.30. If a doctor has determined that your child has a disability, and the disability would prevent the child from eating the regular school meal, the school will make any substitution prescribed by a doctor at no extra charge. For further information, please call 989-344-3771. The doctor's statement, including prescribed diet and/or substitution, must be submitted to the food service department at your school.

- 1. Do I need to fill out an application for each child?** No. Complete the application to apply for free and reduced price school meals. Use one Free and Reduced Price School Meals Family Application for all students in your household. We cannot approve an application that is not complete, so be sure to fill out all required information. We need a new form at the beginning of each school year. **Return the completed application to:** Janet Gaffke, 1000 Michigan Ave., Grayling, MI 49738 in the postage paid envelope provided, or to one of our schools. You will be sent an approval or denial by letter.
- 2. Who can get free meals?** Children in households getting Food Stamps, FIP, or FDPIR and most foster children can get free meals regardless of your income. Also, your children can get free price meals if your household income is within the free limits on the Federal Income Guidelines.
- 3. Can homeless, runaway, and migrant children get free meals?** Please call Mike Dunckel, Homeless Liaison and Migrant Coordinator, to see if your child(ren) qualify, if you have not been informed that they will get free meals.
- 4. Who can get reduced price meals?** Your children can get low cost meals if your household income is within the reduced price limits on the Federal Income Chart shown on the back of this letter.
- 5. Should I fill out an application if I got a letter this school year saying my children are approved for free or reduced price meals?** Please read the letter you got carefully and follow the instructions. Call Janet Gaffke at 344-3771, if you have questions.
- 6. I get WIC. Can my child(ren) get free meals?** Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out an application.
- 7. Will the information I give be checked?** Yes, we may ask you to send written proof.
- 8. If I don't qualify now, may I apply later?** Yes. You may apply at any time during the school year if your household size goes up, income goes down, or if you start getting Food Stamps, FIP, FDPIR, or other benefits. If you lose your job, your children may be able to get free or reduced price meals.
- 9. What if I disagree with the school's decision about my application?** Please call Janet Gaffke at 344-3771. You also may ask for a hearing by calling or writing to: Michael S. Dunckel, 1135 N. Old U.S. 27, Grayling, MI 49738, 989-344-3500.
- 10. May I apply if someone in my household is not a U.S. citizen?** Yes. You or your child(ren) do not have to be a U.S. citizen to qualify for free or reduced price meals.
- 11. Who should I include as members of my household?** You must include all people living in your household, related or not (such as grandparents, other relative, or friends). You must include yourself and all children who live with you.
- 12. What if my income is not always the same?** List the amount that you normally get. For example, if you normally get \$1000 each month, but you missed some work last month and only got \$900, put down that you get \$1000 per month. If you normally get overtime, include it, but not if you get it only sometimes.
- 13. We are in the military: do we include our housing allowance as income?** If your housing is part of Military Privatization Initiative, do not include your housing allowance as income. All other allowances must be included in your gross income.
- 14. What if my child does not have health insurance?**
Your children may qualify for low cost or free health insurance through MICHild and Healthy Kids Program. To Apply On-line, go to www.michigan.gov/michild or call 1-888-988-6300 for help or to request a paper application.

Visit our website often to view menus and other information about the school meal programs! Click on Food Service under Departments at www.casdk12.net.

Sincerely,

Janet K. Gaffke, M.S., R.D., S.N.S

Application Instructions:

Your children may qualify for free or reduced price meals if your household income falls within the limits on this chart.

Total Family Size	Annual	Monthly	Twice per Month	Every Two Weeks	Weekly
1	\$18,889	\$1,575	\$788	\$727	\$364
2	\$25,327	\$2,111	\$1,056	\$975	\$488
3	\$31,765	\$2,648	\$1,324	\$1,222	\$611
4	\$38,203	\$3,184	\$1,592	\$1,470	\$735
5	\$44,641	\$3,721	\$1,861	\$1,717	\$859
6	\$51,079	\$4,257	\$2,129	\$1,965	\$983
7	\$57,517	\$4,794	\$2,397	\$2,213	\$1,107
8	\$63,955	\$5,330	\$2,665	\$2,460	\$1,230
For each additional household member add:	\$ 6,438	\$ 537*	\$ 269*	\$ 248*	\$ 124*

If your entire household receives Food Stamps, FIP, or FDPIR, follow these instructions:

- Section 1: List each child’s birth date, first name, last name, grade and school.
- Section 2: List a case number for each child.
- Section 3: Skip this part.
- Section 4: Skip this part.
- Section 5: Sign and date the form. A social security number is not necessary.
- Back of Form: Enter Race/Ethnic Identity if you choose to.

If you are applying for a homeless, migrant, or runaway child check the appropriate box and contact your Homeless Liaison or Migrant Coordinator, Mike Dunckel at 344-3500. Fill out application by following instructions for ALL OTHER HOUSEHOLDS.

If you are applying for a FOSTER CHILD, follow these instructions:

- Section 1: Skip this part.
- Section 2: Skip this part.
- Section 3: **Use a separate application for each foster child.** List the child’s birth date, first name, last name, grade, school, personal use income or \$0, and Foster Care License Number.
- Part 4: Skip this part.
- Part 5: Sign and date the form. A social security number is not necessary.
- Back of Form: Enter Race/Ethnic Identity if you choose to.

ALL OTHER HOUSEHOLDS, including WIC households, follow these instructions:

- Section 1: List each child’s birth date, first name, last name, grade, and school.
- Section 2: Skip this part.
- Section 3: Skip this part.
- Section 4: Follow these instructions to report total household income from last month. Enter total number of household members in the box provided.

Column 1- Name:

- List the first and last name of **each** person living in your household, related or not (such as grandparents, other relative, or friends). You must include yourself and all children living with you. Attach another sheet of paper if you need to.

• **Column 2- No Income:**

Next to each person’s first and last name check in the box if they have no income.

Column 3, 4, 5 and 6 - Gross Income:

- Next to each person’s first and last name list each type of income received last month. All amounts should be converted to a monthly figure.
 - *Earning from work:* List the gross income each person earned from work in column 3. This is not the same as take-home pay. **Gross income is the amount earned before taxes and other deductions.** Net income should **ONLY** be reported for self-owned business, farm, or rental income.
 - *All other income:* In column 4, list the amount each person got last month from welfare, child support, and alimony. In column 5, list the amount each person got last month from pensions, retirement, and Social Security. List All Other Income sources in column 6. All Other Income includes Worker’s Compensation, unemployment, strike benefits, Supplemental Security Income (SSI), Veteran’s benefits (VA benefits), disability benefits, regular contributions from people who do not live in your household, and ANY OTHER INCOME.

Part 5: An adult household member must sign and date the form, and list a **social security number** or check the box “I do not have a social security number.”

Back of Form: Enter Race/Ethnic Identity if you choose to.